



U.S. ELECTION ASSISTANCE COMMISSION
BOARD OF ADVISORS

RESOLUTION 2008-1

Whereas, The United States Election Assistance Commission (EAC) is an agency of the United States federal government created by the Help America Vote Act of 2002 (HAVA); and

Whereas, EAC is mandated to conduct studies on election administration topics under sections 241, 242, 243, 244, 245, 246, 271, 703, and 705 of HAVA; and

Whereas, EAC also has undertaken the study of other important election administration topics such as election management guidelines and foreign language glossaries; and

Whereas, the products of EAC's research and studies provide useful information on important election administration topics and the timely distribution of these research and study products determines how and when election officials and stakeholders can use the information; and

Whereas, the Board of Advisors recognizes the need to maximize the distribution of EAC research and study reports to local election officials and other stakeholders and is concerned that EAC materials are not reaching the intended users; and

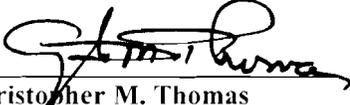
Whereas, EAC research and study projects benefit from working groups and peer review; and

Whereas, election cycles impact the ability of election officials to timely respond to various research and study questionnaires and data collection requests; and

Whereas, the Board of Advisors convened a Special Committee on EAC Research and Studies in May of 2008, to discuss EAC research and studies; now, therefore, be it

Resolved, That the Board of Advisors makes the recommendations presented in Attachment A regarding EAC's research and study practices.

A True Record Attest:


Christopher M. Thomas
Chair of the Board of Advisors

Submitted by Special Committee on EAC Research and Studies on June 6, 2008
Approved as to Form by Resolutions Committee on June 17, 2008
Passed by majority voice vote of those present: June 18, 2008

Attachment A

Recommendations to EAC Board of Advisors
With respect to EAC research and study practices

Submitted by Special Committee on EAC Research and Studies

June 6, 2008

Topic: Distribution of Materials Produced by EAC

The Committee considers this a priority action item for EAC. The committee and EAC staff recognized the need to maximize the distribution of EAC guidelines and reports to local election officials and other stakeholders. They share the concern that all such materials are not reaching the intended users. The committee suggested that a solution could be the development by EAC of a *State Distribution Plan*. The committee agreed that it would be useful for EAC to establish a working group, consisting of State Election Directors, representatives of the EAC Board of Advisors, Standards Board and political parties, and other relevant stakeholders to explore innovative ways to distribute materials and develop a draft distribution plan for EAC consideration.

RECOMMENDATION: That the Board of Advisors recommends to the U.S. Election Assistance Commission (EAC) that a working group consisting of relevant stakeholders be appointed to jointly work with the State Election Directors in the development a *State Distribution Plan* for materials produced by EAC.

Passed June 18, 2008

* * * * *

Topic: Working Groups, Peer Review and Timelines

GENERAL RECOMMENDATION: That the Board of Advisors recommends to the U.S. Election Assistance Commission (EAC) that all research and study projects include a working group of relevant stakeholders.

It is further recommended that for each study, EAC should determine at the outset whether or not it will conduct Peer Review of the study report and accompanying data sets.

It is further recommended that EAC consider election cycles when it develops its timelines for data collection from election officials and release of its various research and study reports.

Passed June 18, 2008